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GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
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ANNE H. JORDAN  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

EMD Committee Meeting  
March 12, 2009 1:00 p.m.  
Minutes

Members: Stephanie Gibbs Chair, Peter Bragdon, Jim Ryan, Bill Holmes, Mike Benecke, Brian Gregoire, Kathy Blagdon

Staff: Drexell White, Steve Bunker

Guests: Wendy Morrison, Laura Downing, Mike Smith, Peter Daigle, Linwood Lothrop

1. Call To Order - The meeting was called to order at 1:05 p.m.

Bill Holmes, Director of the Cumberland County Regional Communications Center was introduced as the new PSAP Manager Representative and Sgt. Mike Benecke, Director of the Waterville Police Department Communications was introduced as the new Non-PSAP Provider of EMD.

A. Additions/Deletions to the Agenda

B. Review/Accept January 15, 2009 minutes

The committee reviewed the January 15, 2009 minutes.

***Motion: To accept the January 15, 2009 meeting minutes (Bragdon; second by Gregoire motion carries – unanimous)***

2. Staff Reports

A. Maine EMS Update

Drexell White reported:

- The regional funding proposal bill to use 9-1-1 surcharge fees to fund the EMS system is LD 264.
- License renewals continue to come in. The training record form is being used by the majority of EMD Centers.
- Version 12 of the Medical Priority Dispatch System (MPDS) has been approved by State EMS Medical Director Steve Diaz.

## B. ESCB Report – Steve Bunker

Steve Bunker reported:

- Priority Dispatch Inc (PDI) transition courses continue around the State. Kudos to the dispatch centers for getting their personnel into the transition programs.
- He is working with the Access Integrity Unit to consolidate dispatcher training.
- All Centers should now have MPDS card-sets.
- Invoices for PSAP card-sets should go through the ESCB. Non-PSAPs should go through Priority Dispatch.
- The Priority Dispatch CD-based Continuing Education “Advancement Series” will be sent on a quarterly basis to all PSAPs. Non-PSAP EMD Centers may purchase the “Series” for \$150.00 per year. The yearly fee covers use of the CD by all dispatchers in the center.
- Working on EMD Quality Assurance training and AQUA software deliverables.
- All EMDs certified through the National Academies of Emergency Dispatch will receive the *Journal of Emergency Dispatch* that also includes continuing education articles. Dispatch centers will receive the answer keys to the continuing education articles so that training officers can correct the quizzes on-site rather than sending the quizzes to NAED for correction (and paying the five dollar fee).
- A report on PSAP consolidation is being prepared by the ESCB.
- This year's Blaine House Conference at Hollywood Slots in Bangor on April 16 & 17, 2009 will include presentations on fire and EMD dispatch protocols presented by Steve L'Heureux, 9-1-1 Quality Assurance Manager for New Hampshire 9-1-1.
- State Purchases has approved a contract amendment to the EMD contract to include the Priority Dispatch basic Telecommunicator program. Steve will be soliciting for persons interested in being instructors for the course.

## 3. Old Business

### A. Maine EMS Rules Changes

Drexell reported that the Maine EMS Rules change hearings will be held in April. A draft of the rules is available on the Maine EMS web site. Following the hearings and comment period, the Board will review all testimony received and adopt, amend or reject proposed rules. The Board will then set an effective date of the rules.

### B. MPDS V.12 Review by State Medical Director

Dr. Steve Diaz, Maine EMS State Medical Director has reviewed and approved V.12 of the MPDS, and has made specific determinations regarding the “local options” contained within certain protocols.

### C. Quality Assurance

Steve and Drexell are working on scheduling EMD –QA classes and the associated AQUA quality assurance software installation and training.

#### D. CAD Interfaces

To be fully functional, Pro QA requires an interface that allows Pro QA data to populate CAD files. There is a cost for the CAD interface that was not included in the EMD RFP. Peter Bragdon has gotten some preliminary figures from IMC, whose interface cost is based upon population served.

#### E. New Licensing Numbers

Maine EMS has been working on a new licensing program that will include EMD licensees (currently EMD licensees are housed in a separate database). With the cutover to the new system, EMD license numbers may be changed in order to be consecutive with current numbering (EMD license numbers are in the 50,000s, while EMS licensing is in the 24,000s at this time). More info to come as the cutover to the new licensing program gets closer.

#### F. Committee Composition

Drexell asked the committee members to start thinking about committee composition once all Centers are converted to the MPDS. Currently, representation includes providers who use the NECI and PowerPhone EMD system. Once all Centers have converted, the positions will need to be reclassified.

#### 4. Next Meeting

The next meeting is scheduled for Thursday, May 21, 2009 at Maine EMS in Augusta.

#### 5. Adjournment – The meeting was adjourned at 2:33 p.m.

Respectfully submitted,

Drexell White